



APPLICATION FOR EMPLOYMENT

Form AP2(A)

PRIVATE AND CONFIDENTIAL

Return this form to HR: Ref. No: _____ Date _____

POSITION APPLIED FOR _____

Surname:	Forename(s):	Title:
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Address: Postcode:

Home telephone Number: Mobile:	Email:
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Date of Birth:	Country of birth:
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Passport No:	NI no:
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Driving Licence? Yes / No	Groups:	expiry:
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Details of endorsements:

Have you been ever been convicted of a criminal offence which is not spent within the meaning of the Rehabilitation Act 1974? Yes /No if yes please provide further details

Please note under certain circumstances is dependent is on obtaining a satisfactory CRB Disclosure

Are there any restrictions on you taking up employment in the UK? Yes / No (If yes, please provide details)

Visa / Permit :

Qualifications/Training

Date and establishment

Qualification/Grade

Qualifications/Training	Qualification/Grade
Date and establishment	



Previous Employment – start with most recent.

Name & Address of Employer:

Position/ Tasks :

Started:

Left:

Reason for leaving:

Wage/Salary on leaving:

Notice period required:

Name & Address of Employer:

Position/ Tasks:

Started:

Left:

Reason for leaving:

Wage/Salary on Leaving

Name & Address of Employer:

Position/ Tasks:

Started:

Left:

Reason for leaving:

Wage/Salary on Leaving

Name & Address of Employer:

Position/ Tasks:

Started:

Left:

Reason for leaving:

Wage/Salary on Leaving

References:

Name:

Address:

Post code:

Telephone no:

Email:

References:

Name:

Address:

Post code:

Telephone no:

Email:



Please detail here your reasons for this application, your main achievements to date and the strengths you would bring to this post. Specifically, please detail how your knowledge, skills and experiences meet the requirements of this role.

Please continue on a separate sheet of paper if required.

Declaration:

1. I declare that the information I have given in this form is complete and accurate to the best of my knowledge and that I have not withheld any information that might reasonably affect my suitability for employment.
2. I declare that I have no criminal convictions other than any treated as spent under the provision of the Rehabilitation Act 1974 and those declared on this form.
3. I declare I have the right to stay and work in the UK
4. I accept that any misrepresentation of the facts is a ground for refusal of employment or disciplinary action and in appropriate cases criminal charges.
5. I permit Gill Group to approach former employers, educational establishments, government agencies and personal reference to be verified should I be considered for a position within the Gill Group of Companies.

Signed.....

Dated.....